

U N C L A S S I F I E D

PROCUREMENT DIVISION WEEKLY REPORT FOR
PERIOD ENDING 30 MARCH 1983

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. Executive Dining Room Planning and Systems Consultant: In an effort to improve the current services rendered by the Executive Dining Room, Production and Services Contracts Branch (P&SCB) was tasked with the duty of locating a food service consultant. After an extensive market survey (which included discussions held with the White House, the State Department, and the Congressional Dining Room staffers), Richard Hopkins & Associates of Chevy Chase, Maryland, was the only source responsive to our request. A preliminary meeting was held on 25 February 1983, between Mr. Hopkins, [redacted] Chief, Logistics Services Division (LSD), and [redacted] of P&SCB to determine if Mr. Hopkins could fulfill our objectives and set goals for improvement. A second meeting was held on 22 March 1983, between Mr. Hopkins, the Deputy Director for Administration (DDA), the Associate Deputy Director for Administration (ADDA), the Director of Logistics (D/L), the Chief of LSD, and [redacted] of P&SCB to define the scope of work, determine performance objectives, and discuss the Agency's budget parameters. [redacted]

With the completion of the above orientation phases, Mr. Hopkins is now in the process of obtaining a non-governmental facilities clearance. It is anticipated that he will be able to begin his management assessment and facility evaluation on the current operation no later than 30 April 1983. The estimated cost for this phase is \$5,000. [redacted]

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b. New Headquarters Building Architectural and Engineering (A&E) Design: A meeting has been set for 4 April 1983, between Building Planning Staff (BPS) and Production & Services Contracts Branch (P&SCB) to establish an award fee procedure and performance evaluation criteria for any superlative performance conducted under the A&E Contract by Smith, Hinchman & Grylls Associates. Presently no such numerical criteria exists under the base contract. [REDACTED]

A visit to the Contractor's facility is scheduled for the week of 11 April 1983, to discuss possible acceleration of certain Construction Documentation listed under Phase 3 of the contract and to clarify the Government's position concerning computer graphics staff support. [REDACTED]

c. Logistics Integrated Management System (LIMS) Request for Revised Proposal: On 15 March 1983, Government and prospective contractor representatives entered into and concluded discussions relative to the concerns of the Government as delineated by the questions and/or clarifications formulated by the LIMS proposal evaluation team. Major topics addressed during this meeting were the Detailed System Requirements Document (DSRD), Subcontractor Involvement, Staffing Requirements, Realignment of System Objectives, Quality Assurance, and Software Maintenance. [REDACTED]

Based on the discussions outlined above, Amendment No. 1 to the LIMS solicitation (Request for Proposal (RFP) 83B-073) was issued on 22 March 1983, for the primary purpose of establishing a common cut-off date for the submission of a revised proposal. Specifically, the offeror was notified that in accordance with Defense Acquisition Regulation (DAR) 3-805 and confirming oral and written discussions presented on 15 March 1983, negotiations, exclusive of cost and fee, were now being conducted. As a result, the offeror was given the opportunity to submit its revised offer/proposal by not later than 1 April 1983. Included with this amendment was an Additional Task Requirement calling for the contractor to assist in the generation of the final LIMS DSRD. [REDACTED]

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d. COMIREX Automated Management System (CAMS):
Negotiation of the CAMS Engineering Change Proposal-9 (ECP) was initiated with TRW. A deductive ECP to offset increased Office of Data Processing (ODP) staffing of the CAMS project was requested. Award Fee discussions for the combined second and third periods were initiated. A Cost-to-Complete briefing will be given by TRW on 29 March 1983.
G-0715)

3. Significant Events Anticipated During the Coming Week:

None.

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